

**Zionsville Education Foundation
“Imagine” Professional Development Grant
2015 Grant Application Instructions**

WHY

The purpose of the Zionsville Education Foundation (ZEF) “**Imagine” Professional Development Grant** is to promote professional growth and renewal opportunities for experienced educators.

WHAT

FOUR grants of up to \$3,000 each will be awarded. This is a change for the 2015-2016 school year – ZEF will award up to \$12,000 in Imagine grants.

WHO

Current Zionsville educators and administrators with a minimum of three years experience may apply. Groups of two or more staff may collaborate on a project but should submit one grant application.

HOW

Complete the “**Imagine” Professional Development Grant** cover sheet (available at www.zionsvilleeducationfoundation.org) and attach a one page summary to include the following:

- What are your reasons for pursuing this experience?
- What are your goals for this grant?
- What are your potential planned activities to accomplish this goal?
- What are the anticipated costs for the project?
- What are your plans to integrate the experience within the school or community?

EXCLUSIONS

The grants cannot fund tourism or post graduate college credits.

WHEN

Grant application should be sent to the ZEF office at the ESC no later than **Tuesday, September 8, 2015**. Grant recipients will be notified no later than Friday, October 9, 2015.

FOLLOW UP

Grant recipients have one year to complete the project. One month after completion, the grant recipient should submit a full report of his/her accomplishments to ZEF. Grant recipients are expected to serve as active ambassadors of the IMAGINE grant and ZEF to their peers, their students, and their community.

QUESTIONS

For further information or to ask questions about the “**Imagine” Professional Development Grant**, contact ZEF Executive Director, Tracy Phillips, at tphillips@zcs.k12.in.us or 733-4805.

