

Student Enrichment Grant Guidelines

1. Grant must be for a group of students, not an individual student
2. The group must be sanctioned by the school (i.e., a club, team, student government organization, philanthropic organizations, etc.)
3. Grant activities must align with ZCS/school policies:
 - a. If travel is involved, it must be approved in accordance with school board policies
 - b. All required forms, with any required signatures, must be submitted with the grant application to indicate to the ZEF board that all relevant policies have been followed and the school/ZCS administration supports the activity.
4. Students must raise a minimum of half of the cost. ZEF will match half of the cost up to a maximum of \$3,000.
5. Grant requests must describe the benefit resulting from the activity:
 - a. For attendees: what direct benefit will the students realize by engaging in the defined activity?
 - b. For non-attendees: How will the attendees leverage their experience to benefit their school or ZCS in general? What is the benefit? How many people will the group impact?
6. A group of students that is awarded a grant will not be eligible to receive another grant for the same purpose the following year (i.e., they can't receive a grant in two consecutive years for the same purpose)
7. Students must write the grant and the grant application must be signed by:
 - a. The designated student leader of the group
 - b. The faculty/administrator sponsor(i.e., club sponsor, team coach, etc)
 - c. Principal of the school-to confirm the organization is sanctioned by the school and the activity is supported by school administration
8. Preference will be given to organizations that are not supporter by a "booster club".
9. If a grant is for attending a group competition, grant will not be awarded for participation in the first (local) round of the competition. Group must earn a position in the next round to be considered for ZEF funding.
10. Applications will be considered on a first come/first served basis throughout the year. ZEF has allocated \$3,000 to this grant. Once that money has been committed, no additional grant requests will be reviewed for the remainder of the school year.