



Student Enrichment Grant Application Guidelines

The mission of the Zionsville Education Foundation is to serve its school community by providing funds that promote academic excellence.

The purpose of ZEF Student Enrichment Grants is to provide funds to school-sanctioned student groups or student-led activities that benefit the education experiences of ZCS students.

Guidelines

- Grant activities must align with ZCS and individual school policies:
 - if travel is involved, it must be approved in accordance with ZCS Board policies.
 - All required forms, with any required signatures, must be submitted with the grant application to indicate to the ZEF Board that all relevant policies have been followed and the school's administration supports the activity.
- Some grant recipients will be required to raise matching funds. Be prepared to discuss in your application how matching funds would be raised if necessary.
- Student Enrichment Grants can be for any amount; the average grant is approximately \$3,000.
- A group of students that is awarded a grant will not be eligible to receive another grant for the same purpose the following year.
 - Students must write the grant and the application and it must be approved by: the designated student leader of the group, the group's faculty/administrator sponsor, and the school principal.
- Preference will be given to organizations that are not supported by a "booster club."
- If a grant is for attendance at a group competition, funds will not be awarded for participation in the first (local) round of the competition. Groups must earn a position in the next round to be considered for ZEF funding.
- All ZEF Student Enrichment Grant recipients are required to submit a final report.

Application Process

Applications are accepted by the ZEF on a rolling basis starting January 1st of each calendar year. ZEF will fund qualified grants throughout the year until funds are fully utilized. ZEF has a two-step application process:

Round 1- submit your grant project idea online by creating an account here:

<https://www.grantinterface.com/Home/Logon?urlkey=zef> Click on the home page (the house icon) to see all available grant applications and choose "Student Enrichment Grant."

Round 2 – successful Round 1 applications will be asked to do a brief presentation (in-person or live virtual) to ZEF Grants Committee members.

Questions

If you have any questions about the application, past projects, the process, or anything else ZEF grant related, please don't hesitate to reach out. We are here to help! You can contact Lyle Browne at 317.733.4805 or via email at lbrowne@zcs.k12.in.us.